

REGISTRATION INSTRUCTIONS

Complete one form per person.
Photocopy for additional attendees.
Please print clearly. No phone registrations
accepted without faxed registration form to
verify. **Sorry, no shared registrations accepted.**
Confirmation letters will be sent via e-mail for
registrations received by October 30, 2009.

Space is limited, so register early!

FEES

Payment must be in U.S. currency. Registration
includes two breakfasts, two lunches, one
reception, beverage breaks and conference
materials. Additional costs apply where noted.

REGISTRATION QUESTIONS

Stacie Hart, Event Dynamics, Inc.
206-935-0988 ; stacie@eventdynamicsinc.com

SEND FORM & PAYMENT TO

Stacie Hart, Event Dynamics, Inc.
8632 35th Avenue SW
Seattle, WA 98126
Fax: 206-937-9444

MAKE CHECKS PAYABLE TO

APA Conference (APA Tax ID# 91-1037703)
Please include your registration form
with payment. Do not staple.

PURCHASE ORDERS

Purchase orders are not considered
payment. Final payment must be
made with a check or credit card.

REFUND AND CANCELLATION POLICY

All registrations are subject to a non-
refundable \$25 processing fee. Cancellations
made in writing prior to 10/30/09 will receive
a refund of the registration fee minus the
\$25 processing fee. Cancellations made
after 10/30/09 are non-refundable.

NO-SHOWS

You will be invoiced for the late registration rate.
This policy applies to all registrations, including
those forms accompanied by a purchase order.

LATE PAYMENTS

Any registrant whose fees are unpaid after
the conference will be invoiced at the
late registration rate. This policy applies
to all registrations, including those forms
accompanied by a purchase order.

GO GREEN!

Register online:

washington-apa.org/conferences/2009

Register early for the
best rates.

NAME (FOR BADGE) _____ CREDENTIALS (AICP, FAICP, ETC.) _____

AGENCY OR COMPANY (FOR BADGE) _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP+4 _____

PHONE _____ FAX _____

E-MAIL _____

Are you an appointed/elected official? yes no
Please note your information supplied above will be included in the conference roster provided to all participants.

SPECIAL DIETARY NEEDS: _____
It may not be possible to accommodate all dietary requests.

 **PLEASE LIST REASONABLE ACCOMMODATION REQUESTS:** _____

FEES (Please check all that apply to your registration.)	Early Rate	Regular Rate	Late Rate
	Payment BY 9/30/09	Payment BY 10/30/09	Payment AFTER 10/30/09
Full Registration: APA Member:	<input type="checkbox"/> \$350	<input type="checkbox"/> \$400	<input type="checkbox"/> \$450
Non Member:	<input type="checkbox"/> \$425	<input type="checkbox"/> \$475	<input type="checkbox"/> \$525
Retired APA Member:	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150
Student:	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150

HEAD OF DEPT/PROGRAM (Signature) _____ SCHOOL _____
 UW/EWU Student Scholarship: \$40 \$40 \$75
 QUALIFYING OPTION (SEE PAGE 6) 1 2 3 4 5

NAME OF YOUR REPRESENTATIVE _____

One Day: Please indicate day: Th F \$250 \$300 \$350

Pre-Conf. Workshops: WA Short Course Only: No Charge Protecting Trees...: \$40

Mobile Workshops: Thursday: MW1: \$15 MW2: \$25 MW3: \$25
 Friday: MW4: \$25 MW5: \$25 MW6: \$25 MW7: \$15

Total Enclosed or Due: \$ _____ \$ _____ \$ _____

PAYMENT METHOD

Check enclosed Check in process Invoice needed to process payment
 Purchase Order # _____ Invoice needed to process PO

Please note: A PO is not final payment. Final payment must be made with a check or credit card. Forms indicating payment through a PO will be considered a confirmed registration unless cancelled in writing by October 30, 2009, and will be invoiced at the late rate if the fee is not paid by the conference dates.

Charge my credit card: Master Card Visa American Express

CREDIT CARD # _____ EXP. DATE _____

NAME ON CARD _____ SIGNATURE _____

Credit card receipts will be sent to the registrant listed above unless otherwise noted.

To help us plan, please indicate below the functions you will attend.

Wednesday, November 11, 2009*

WA Short Course YES NO
 Protecting Trees... (\$40) YES NO
 Art & Wine Crawl YES NO

* Note: Lunch is not provided on this day.

Thursday, November 12, 2009

Breakfast YES NO
 Opening General Session YES NO
 10:30-11:45 A.M. T1 T2
 T3 T4
 Lunch YES NO
 1:45-3:00 P.M. T5 T6
 T7 T8
 3:30-4:45 P.M. T9 T10
 T11 T12
 Reception w/Exhibitors YES NO

Friday, November 13, 2009

Breakfast YES NO
 8:30-9:45 A.M. F1 F2
 F3 F4
 10:15-11:30 A.M. F5 F6
 F7 F8
 Lunch YES NO
 1:45-3:00 P.M. F9 F10
 F11 F12
 Closing General Session YES NO



CARBON FOOTPRINT STUDY

Please provide your travel and accommodation information below. Our Carbon Technical Advisor, HDR, will use that information to calculate our carbon footprint, suggest strategies for improving sustainability and provide offset options.

How will you travel to the conference?

Single Occupancy Vehicle Carpool
 Air Bike Train Public Transit
 Other: Please describe: _____

What will your accommodations be?

Hotel: Single Occ. Hotel: Double Occ.
 Home Other: Please describe _____

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